

RULES OF PROCEDURE AND ORDER

WELLSVILLE CITY COUNCIL MEETING

Pursuant to Utah Code 10-3-606 Wellsville City hereby adopts the following rules of order and procedure to govern the meetings of the City Council.

The Wellsville City Council shall meet on the first and third Wednesday of each month at 6:00 p.m.

The number of City Council Members necessary to constitute a quorum is three.

The Mayor shall preside at meetings of the city council. Each year, the Council shall select a Mayor Pro Tempore to preside over council meeting when the Mayor is absent.

A vote shall be taken and recorded for all ordinances, resolutions, and any action which would create a liability against the municipality and in any other case at the request of any member of the governing body by a "yes" or "no" vote and shall be recorded. Every resolution or ordinance shall be in writing before the vote is taken.

The minimum number of yes votes required to pass any ordinance or resolution, or to take any action by the Council, unless otherwise prescribed by law, is a majority of the voting members of the Council, without considering any vacancy in the Council.

Any ordinance, resolution or motion of the Council having fewer favorable votes than required in this section is defeated and invalid.

The governing body on a two-thirds vote may expel any person who is disorderly during the meeting of the governing body. Any action taken by the governing body pursuant hereto does not preclude prosecution under any other provision of law

An item may be placed on the agenda by the Mayor, City Manager, or at the request of any Council Member. Items for the agenda must be given to the City Recorder before the agenda is mailed.

The agenda for the meeting will be the guide to the meeting. While matters not on the agenda may at times come up for discussion, no final action can be taken on any matter not on the agenda.

The Mayor shall open and introduce an item on the agenda in order, unless the Mayor feels like there is a good reason to go out of order. If the item is one that requires discussion the Council Members can consider the item in a polite, civil, free-for-all type exchange of ideas for as long as they feel necessary. The Mayor may or may not, at his or her discretion, allow members of the public or staff to participate in the discussion. When the Mayor thinks the discussion has gone on long enough, and the item is one that requires a decision of the Council, the Mayor can ask for a vote on the matter. Any Council Member who has had enough of the discussion, can at any time also ask the Mayor to either move on to the next item or call for a vote on the item. If a majority of the others on the Council agree, the Mayor shall call for a vote or move on to the next item as appropriate. No formal motions or seconds are required or necessary.

The Mayor may open and close a public hearing that is on the council agenda.

The City Council may open and close all executive meetings on the agenda by a majority vote.

The Mayor and Council Members shall treat each with respect and act at all times during the meeting in a civil and courteous manner to each other and the public.