

MINUTES of the regular City Council meeting of Wellsville City held Wednesday, June 15, 2016, at the Wellsville City Offices at 75 East Main. City officials present were Mayor Thomas G. Bailey, Councilwomen Mary Ann Degn, Karen Higley, Councilmen Gary Bates, Carl Leatham, and Perry Maughan. City Manager/Recorder Don Hartle was also present. A copy of the Notice and Agenda was mailed to the Mayor and Council members and emailed and faxed to the Herald Journal on June 10, 2016. The meeting was called to order at 6:00 p.m. by Mayor Thomas G. Bailey.

<u>Others Present:</u>	Jennifer Leishman	Scott Okelberry	Chris Breinholt
	Tyler Putnam	R. Dee Putnam	Tom Maughan
	Kraig Johnson	Julee Ball	Dylan Ball
	Mack Ball		

Opening Ceremony: Carl Leatham

The Council reviewed the agenda. Karen Higley made a motion, seconded by Mary Ann Degn, to approve the agenda as presented.

<u>YEA 5</u>	<u>NAY 0</u>
Gary Bates	
Mary Ann Degn	
Karen Higley	
Carl Leatham	
Perry Maughan	

Payroll is approved through the budget, therefore, the checks approved in the City Council minutes aren't in numerical order from City Council meeting to City Council meeting as the City uses the same checking account for payroll and accounts payable. After review and discussion, Mary Ann Degn made a motion, seconded by Karen Higley, to approve the City's account payables bills for payment, represented by check number 19538 through 19607, with the exception of the check made payable to Raymond Construction. This check will be held until all construction is complete on the new City Office building.

<u>YEA 5</u>	<u>NAY 0</u>
Gary Bates	
Mary Ann Degn	
Karen Higley	
Carl Leatham	
Perry Maughan	

Scott Okelberry stated that he was surprised and concerned about the road improvements on 600 South. Mr. Okelberry asked why a larger size of pipe was not used for under the road for the creek to run through. Mr. Okelberry stated that his property extends to the creek, and he loses 1 to 2 mature trees every year because of the creek. Mr. Okelberry stated that Wellsville City is good about keeping the culvert cleaned 2 to 3 times a year, but after a week, it is plugged up again. Mr. Okelberry stated that a 24-inch pipe is not much bigger than what was there before. Perry Maughan stated that Wellsville City chose the size of pipe they did because of a cost. Mr. Okelberry asked who Wellsville City consulted concerning the size of pipe. Mr. Maughan stated that he made that decision. Mr. Okelberry asked what kind of authority Mr. Maughan has. Mr. Maughan stated that he has 36 years of experience. Mr. Okelberry stated that Wellsville City should have consulted an engineering firm. Mr. Maughan stated that he takes full responsibility for the decision concerning the size of pipe used. Mr. Okelberry stated that the residents in the area will continue with the same mess and continue losing mature trees. Mr. Okelberry stated that he believes that Wellsville City missed the opportunity to improve the situation. Tom Maughan stated that Wellsville City did upsize the pipe from 24 inches to 36 inches, and lowered the culvert 12 inches. Tom Maughan stated that he believes that the residents in the area will see the flow line lower. Mr. Maughan thanked Mr. Okelberry for attending this meeting and stating his concerns.

The City Council discussed with possible action on the “Request for Proposal” for the new Public Works facilities. City Engineer Chris Breinholt stated that he emailed the RFP to the City Council members. Mr. Breinholt stated that he is seeking comments and/or approval to issue the RFP. Gary Bates is concerned about the point system. The point system was discussed in detail. Perry Maughan stated that he has no problem with the point system. Mr. Bates stated that he believes Wellsville City is throwing points away on something that is already controlled. Mr. Bates would like to see the points shifted around. Mayor Thomas G. Bailey stated that the advantage of a schedule is so that when the RFP is released, the contractor can give Wellsville City a completion date. Mr. Maughan stated that if the project is started July 1, the building should be completed in x-number of days and anything over that, Wellsville City can fine the contractor. Mr. Bates asked if Wellsville City would ask the contractor to propose a completion date. Mr. Maughan stated yes. Mr. Maughan stated that Wellsville City has the design from the State of Utah, and have the specifications. Mayor Bailey stated that Wellsville City will construct a committee like they had when they built the new City Office building. Mr. Maughan stated that Wellsville City will keep the same specifications as the State of Utah. Mr. Bates stated that there is a layer of clay where the new Public Works building will be built. Mr. Breinholt stated that it is not a huge concern because there will be no oil pit. Mr. Maughan stated that there will be no fuel station or oil storage. Mr. Breinholt stated that the RFP is for the buildings only. Carl Leatham asked if there will be a wash bay. Mr. Maughan stated yes. After discussion, Perry Maughan made a motion, seconded by Karen Higley, to approve the “Request for Proposal” for the new Public Works facilities.

YEA 5

NAY 0

Gary Bates
Mary Ann Degn
Karen Higley
Carl Leatham
Perry Maughan

Tyler Putnam met with the City Council to discuss sewer service line crossing 600 South. Tyler Putnam stated that he purchased a lot on 600 South at about 50 East. Mr. Putnam is asking for permission to dig through the road to connect to the sewer while the road is being rebuilt so that he doesn't have to bore under the road. Perry Maughan stated that the road needs to be kept to 96% compaction. Mr. Maughan suggested that Wellsville City extend the water line so that it is looped. Mr. Putnam asked for a date that connecting to the sewer needs to be completed. Mr. Maughan stated that Wellsville City will be hauling in pit run and road base soon. Mr. Maughan stated that Mr. Putnam has approximately one month to complete the connection to the sewer. After discussion, Perry Maughan made a motion, seconded by Carl Leatham, to approve Tyler Putnam digging across 600 South while the road is being rebuilt to connect to the sewer, with 96% compaction, 4-inch lateral, 2% grade, and gives documentation to City Engineer Chris Breinholt or City Manager Don Hartle.

YEA 5

NAY 0

Gary Bates
Mary Ann Degn
Karen Higley
Carl Leatham
Perry Maughan

The City Council discussed with possible approval for proceeding with the sewer influent screen, building, and related needs. Dr. Kraig Johnson met with the City Council to discuss the sewer influent screening, building, and related needs. Dr. Johnson introduced himself to the City Council. Dr. Johnson stated that he has a preliminary design on the screen system for the sewer lagoons. Dr. Johnson stated that support for the product will come from a facility in Lehi, Utah. Dr. Johnson stated that the best location for the influent screen and building is close to the existing building. The City Council reviewed the building specifications, the influent screen, and the belt. Mary Ann Degn asked what the maximum cost would be. Dr. Johnson stated \$260,000. Karen Higley asked what the square footage of the building is. Dr. Johnson stated that the building is 860 square feet. Ms. Degn asked if Wellsville City could use the existing building. Dr. Johnson stated that the building is not dedicated to this particular technology. The total cost of the equipment

is \$98,000. Dr. Johnson stated that the price is very competitive. Dr. Johnson stated that Wellsville City will be pioneering another project for sewer lagoons. Don Hartle stated that in his opinion, Wellsville City saved money years ago by building sewer lagoons, and now Wellsville City is paying for it. Perry Maughan stated that the technology of the poo-gloos have extended the life of the sewer lagoons. This new influent screen will make the sewer lagoons last that much longer. Mr. Maughan stated that he is impressed with the simplicity of the influent screen. It is easy to fix and parts are located in Lehi, Utah. Dr. Johnson stated that he can do the preliminary work and the actual design of the building for the amount shown in the packet. Carl Leatham asked if the building will be heated. Dr. Johnson stated yes. Ms. Higley asked what temperature the building needs to be kept at. Dr. Johnson stated 35 degrees. Dr. Johnson stated that the preliminary design is from him. Dr. Johnson stated that he is not bonded. Gary Bates asked about funding for this project. Mr. Hartle stated that there is \$300,000 in the current budget that was not used. There is \$300,000 in next year's budget for the project. Ms. Higley asked if Dr. Johnson is opposed to putting the building out for bid. Dr. Johnson stated no. After discussion, Perry Maughan made a motion, seconded by Carl Leatham, to move forward with this project.

YEA 5

NAY 0

Gary Bates
Mary Ann Degn
Karen Higley
Carl Leatham
Perry Maughan

At 7:13 p.m., conduct the following public hearing:

First, receive public input, then consider for possible adoption a resolution opening all the City 2015-2016 budgets and making interdepartmental transfer and adjustments to balance the budgets. Don Hartle stated that by law, the expenses can't exceed the revenues. The budget has to be balanced. The only fund that has to balance is the General Fund. The Water Fund and the Sewer Fund do not have to balance. Mr. Hartle stated that he feels good about the year. Wellsville City spent a lot of money in capital. Mr. Hartle stated that Wellsville City has not received payment from Maverik for the sewer and water impact fees. A bill was sent to Maverik in April for approximately \$98,000. This bill hasn't been paid. The figures in this budget do not include payment from Maverik. Mr. Hartle is concerned that Wellsville City will be challenged on their impact fees.

At 7:36 p.m., the public hearing was closed.

After discussion, Gary Bates made a motion, seconded by Mary Ann Degn, to approve **RESOLUTION 2016-06 OPENING THE 2015-2016 FISCAL YEAR GENERAL FUND, CAPITAL PROJECTS FUND, WATER FUND, SEWER FUND, AND STORM WATER FUND, BOTH OPERATING AND CAPITAL BUDGETS, PREVIOUSLY ADOPTED AND MAKING TRANSFERS AND ADJUSTMENTS AND AUTHORIZING CERTAIN INTERDEPARTMENTAL TRANSFERS WITHIN.**

YEA 5

NAY 0

Gary Bates
Mary Ann Degn
Karen Higley
Carl Leatham
Perry Maughan

At 7:38 p.m., conduct the following public hearing:

Second, receive public input, then consider for possible adoption a resolution setting the salaries and benefits for City Employees for 2016/2017. The City Council approved a 3% salary increase is a previous City Council meeting. The 3% salary increase is reflected in these documents.

At 7:39 p.m., the public hearing was closed.

After discussion, Mary Ann Degn made a motion, seconded by Carl Leatham, to approve **RESOLUTION 2016-07 ESTABLISHING THE SALARY AND SALARY RANGES AND BENEFITS FOR THE EMPLOYEES OF WELLSVILLE CITY, COVERING THE BUDGET YEAR JULY 1, 2016 THROUGH JUNE 30, 2017.**

YEA 4

Gary Bates
Mary Ann Degn
Karen Higley
Carl Leatham

NAY 0

ABSTAIN 1

Perry Maughan

At 7:40 p.m., conduct the following public hearing:

Third, receive public input, then consider for possible adoption a code amendment setting the salaries and benefits of statutory officers and elected officials for 2016/2017. Don Hartle stated that this is for all appointed and elected positions. The City Council approved a 3% salary increase for appointed officials. There will be no increase for the Mayor and City Council members.

At 7:41 p.m., the public hearing was closed.

Gary Bates asked if the Justice of the Peace is a statutory officer. Don Hartle stated yes. After discussion, Karen Higley made a motion, seconded by Carl Leatham, to **ADOPT CODE AMENDMENT 2016-02** adopting **AN AMENDMENT OF THE WELLSVILLE CITY CODE FOR THE PURPOSE OF SETTING SALARIES AND BENEFITS FOR THE ELECTED AND STATUTORY OFFICERS FOR FISCAL YEAR JULY 1, 2016 THROUGH JUNE 30, 2017.**

YEA 5

Gary Bates
Mary Ann Degn
Karen Higley
Carl Leatham
Perry Maughan

NAY 0

At 7:43 p.m., conduct the following public hearing:

Fourth, receive public input, then consider for possible adoption a resolution adopting the 2016/2017 certified tax rate. Don Hartle stated that the state and county determines the tax rate, unless taxes are raised. Mr. Hartle stated that the certified tax rate for 2016/2017 is .001121. Last year, the certified tax rate was .001140. Mr. Hartle stated that it goes down every year unless Wellsville City raises taxes. Mayor Thomas G. Bailey stated that taxes haven't been raised in Wellsville City in 30 years.

At 7:45 p.m., the public hearing was closed.

After discussion, Gary Bates made a motion, seconded by Mary Ann Degn, to approve **RESOLUTION 2016-08 ESTABLISHING THE MUNICIPALITY CERTIFIED TAX RATE FOR FISCAL YEAR 2016/2017.**

YEA 5

Gary Bates
Mary Ann Degn
Karen Higley
Carl Leatham
Perry Maughan

NAY 0

At 7:48 p.m., conduct the following public hearing:

Fifth, receive public input, then consider for possible adoption a resolution adopting the 2016/2017 operating and capital budgets for the General Fund, Capital Projects Fund, Water Fund, Sewer Fund, and Storm Water Fund. Don Hartle stated that this budget is the same as the tentative budget. Mr. Hartle stated that \$1,600 was added to wages to hire a young person to work for the Parks & Recreation Department.

At 7:49 p.m., the public hearing was closed.

After discussion, Karen Higley made a motion, seconded by Perry Maughan, to approve **RESOLUTION 2016-09 APPROVING AND ADOPTING THE FISCAL 2016/2017 OPERATING AND CAPITAL BUDGETS FOR WELLSVILLE CITY'S GENERAL FUND, CAPITAL PROJECTS FUND, WATER FUND, SEWER FUND, AND STORM WATER FUND.**

YEA 5

NAY 0

Gary Bates
Mary Ann Degn
Karen Higley
Carl Leatham
Perry Maughan

At 7:51 p.m., conduct the following public hearing:

Sixth, receive public input, then consider for possible adoption a resolution setting the dollar value for the "Fee In Lieu Of Water"; Dedicated Transfer upon development and/or subdividing in 2016/2017. Mayor Thomas G. Bailey gave some history on this subject and explained the term "Fee In Lieu of Water". Don Hartle recommended that Wellsville City leave it at the current rate of \$3,000 per acre foot.

At 7:52 p.m., the public hearing was closed.

After discussion, Carl Leatham made a motion, seconded by Perry Maughan, to leave the dollar value for the "Fee in Lieu of Water" Dedication Transfer upon development and/or subdividing for 2016/2017 at \$3,000 per acre foot.

YEA 5

NAY 0

Gary Bates
Mary Ann Degn
Karen Higley
Carl Leatham
Perry Maughan

At 7:54 p.m., conduct the following public hearing:

Seventh, receive public input, then consider for possible adoption a code amendment repealing 3-2A-13-D of the City Code, which prohibits the sale of beer between the hours of 1:00 a.m. to 10:00 a.m. Don Hartle stated that when Maverik opened, they asked what the hours of beer sales were. Wellcome Mart has been selling beer during all hours of their operation. Maverik is opened 24 hours a day, 7 days a week. Mr. Hartle stated that in his opinion, code amendment 3-2A-13-D needs to be repealed.

At 7:56 p.m., the public hearing was closed.

After discussion, Perry Maughan made a motion, seconded by Carl Leatham, to **ADOPT CODE AMENDMENT 2016-03** adopting **AN AMENDMENT AMENDING THE WELLSVILLE CITY CODE, TITLE 3 BUSINESS AND LICENSE REGULATIONS, CHAPTER 2 ALCOHOLIC BEVERAGES, ARTICLE A "BEER SALES" TO REPEAL ALL RESTRICTIONS FOR THE HOURS IN WHICH BEER CAN BE SOLD.**

YEA 5

NAY 0

Gary Bates
Mary Ann Degn
Karen Higley
Carl Leatham
Perry Maughan

The City Council discussed possible problems with posted speed signs on 200 South going east and west. Don Hartle stated that law enforcement notified him that one speed limit sign says 25, and the other speed limit sign says 30. Mr. Hartle stated that law enforcement informed him that the speed limit signs need to be consistent. Gary Bates stated that he wasn't aware of this problem. Mr. Bates asked that this item be added to the next City Council agenda so that the City Council members have time to review the signs. The City Council agreed.

The City Council discussed emergency contact phone numbers. Perry Maughan stated that he agrees that Wellsville City needs an emergency contact phone number. Mr. Maughan suggested that it be set up and decide how it works and who to call. Gary Bates stated that when a resident calls an emergency phone number, there should be some options. Some options are to leave a message and a phone call will be returned on the next business day, or if it is a real emergency, the call will be forwarded to someone's cell phone. Don Hartle stated that some people know what an emergency is and some people do not. Mr. Bates stated that this is something that needs to be added to the website. Mr. Hartle asked whose phone number will be published on the website. Mr. Bates stated that it didn't have to be specific. The phone number that residents dial would route the call to a cell phone. Mr. Hartle asked how Wellsville City would reimburse those who receive phone calls. Mr. Bates stated that it would be the same as it is now. Mr. Bates suggested that Mr. Hartle work with his supervisors on a plan and present it to the City Council. Mr. Bates asked that this issue be given high priority, and that it is added to the next City Council agenda. Mr. Bates asked that Mr. Hartle return with a plan as soon as possible.

Department Reports:

Mayor Thomas G. Bailey – 1) Thanked Karen Higley for all the time that she spent on the new City Office building. Mayor Bailey stated that Wellsville City appreciates her expertise.

2) Open House for the new City Office Building – Friday, June 17, 2016 from 6:00 p.m. to 8:00 p.m.

Carl Leatham – 1) Spoke with Animal Control about controlling beavers.

Gary Bates – 1) Friday, June 17, 2016 – Movie on the Square – Swiss Family Robinson

2) Fishing Derby – had a good turn out.

3) Thanked Don Hartle for his support for the splash pad – Eagle projects are being worked on around the splash pad now.

Perry Maughan – 1) Working on 600 South.

2) Problems with pressure reducing station in the Mount Sterling Estates Subdivision – they will be without water tomorrow for about 12 hours.

3) Would like to discuss pumping costs of water at a future City Council meeting.

Mary Ann Degn – 1) Needs to know when Aaron and Carrie Selvage will be trenching for the new scoreboard.

2) List of signs that need to go out for bid – Don Hartle will take care of it.

Karen Higley – 1) Asked if Wellsville City would like to have a ribbon-cutting ceremony and a short speech from Mayor Thomas G. Bailey at the Open House – would be willing to set it up.

At 9:02 p.m., Karen Higley made a motion, seconded by Perry Maughan, to adjourn the meeting.

YEA 5

Gary Bates
Mary Ann Degn
Karen Higley
Carl Leatham
Perry Maughan

NAY 0

Thomas G. Bailey
Mayor

Don Hartle
City Manager/Recorder